



Greenbelt Labor Day Festival Committee, Inc.
 P.O. Box #2
 Greenbelt, MD 20768

Greenbelt Labor Day Festival 2026 Booth Packet

The Greenbelt Labor Day Festival Committee (GLDFC) welcomes your participation

Booth space is available to professional vendors for food or to recognized Greenbelt nonprofit/civic organizations for activities or for the sale of merchandise (no food).

2026 Festival Booth Operating Hours

Friday, September 4	6:00 PM – 10:00 PM
Saturday, September 5	10:30 AM – 10:00 PM
Sunday, September 6	12:00 PM -10:00 PM
Monday, September 7	11:00 AM – 4:30 PM

Important Dates

Booth Application Period Opens	May 18, 2026
Final Booth Application Deadline	June 15, 2026
Notification of Acceptance	June 22, 2026
Final Booth Fees Deadline	July 1, 2026
Health Department Permit	August 4, 2026

Applications may be accepted on a rolling basis. Unpaid fees on July 1 will result in cancelation.

Booth Fees 2026

FOOD BOOTH	Single 8' x 8'	Double 8' x 16'	Triple 8' x 24'
	\$500	\$900	\$1,300
FOOD TRUCKS (includes trailers)		Up to 8' x 16'	Up to 8' x 24'
		\$900	\$1,300
NON-FOOD BOOTH Information Only, No Sales	Single 8' x 8'	Double 8' x 16'	Triple 8' x 24'
Greenbelt Nonprofit/Civic Organization	\$100		
City of Greenbelt Municipal Organization	Fee waived	Fee waived	Fee waived
NON-FOOD BOOTH Activity with Sales	Single	Double	Triple
Greenbelt Nonprofit/Civic Organization (4 days)	\$200	\$400	
Greenbelt Nonprofit/Civic Organization (2 days)	\$100	\$200	
BINGO & BOOK SALE (by invitation only)	\$1,000 each		

Note: Greenbelt-based non-profit 501c3 organizations may apply for a fee waiver.

Online Booth Application

Visit our website <https://greenbeltlaborday.com/booths/> for a link to the online application.

Your Booth Contact

Karen Yoho

greenbeltlaborday@gmail.com

202-957-3072

Payment (after notification of acceptance; must be received BEFORE July 1, 2026)

Send via PayPal to: GLDFTREASURER@GMAIL.COM

Credit Card Payments : Contact GLDFTREASURER@GMAIL.COM

Mail checks payable to:

Greenbelt Labor Day Festival Committee, Inc

Attn: Booths

P.O. Box #2

Greenbelt, MD 20768

Health Permit

ALL FOOD BOOTHS and FOOD TRUCKS are required to obtain a Prince George's County Health Department health permit. The permit application and appropriate fees must be sent to the health department **no later than mid July** to guarantee issuance of a permit by August 4.

NOTE: Your Greenbelt Labor Day festival booth fees do not include permit fees.

Cancellation

This is a rain or shine event. All cancelations will incur a cancelation fee. If an organization or professional vendor withdraws its booth application **after August 1, 2026**, the booth fee **may not be refunded**.

Tents

- If you plan to use a tent, the tent must meet and display the **NFPA-701 Certification for National Fire Protection Association (NFPA)** Flame Retardant Regulations.
- Your tent may not exceed your total contracted booth space; a single space will allow for one 10'x10' tent.
- PG County has been having issues with tents not being properly secured and prone to blowing away. As a result, vendors must have the following anchors for their tents. Last year a bucket with concrete and sandbags were allowed.
 - Tents or Canopies: 10x10 Canopies/ tents must be weighted with at least 24 pounds weight for each anchor for wind loads up to 15 miles per hour and must be taken down if wind speed exceeds 15 mph. Canopies/ tents larger than 10 x10 must be weighted at least 50 pounds weight for each anchor for the tent, per IBC 2018 and must be taken down if the wind speed exceeds 15 mph.

Booth Usage Information

1. The information contained in this Greenbelt Labor Day Festival 2026 Booth Packet constitutes the Rules of the Festival specific to all booths. Additional rules placed on the festival grounds apply. Receipt of the signed BOOTH/SPACE APPLICATION AND INFORMATION SHEETS constitutes agreement to all rules, regulations, and policies contained herein. To participate in the festival, the main contact person (applicant) must read, sign, and return their booth application.
2. All booths sponsored by a recognized Greenbelt nonprofit organization must display signage or banner with the name of the organization to identify the booth. All banners must meet and display the **NFPA-701 Certification for National Fire Protection Association (NFPA) Flame Retardant Regulations**.
3. All booths **MUST OPEN PROMPTLY AND REMAIN OPEN** during the operating hours of the festival. **Food trucks will not be allowed to arrive after the festival begins or leave before the festival ends.** Exceptions must be pre-approved by the Greenbelt Labor Day Festival Committee in advance.
4. The Greenbelt Labor Day Festival is a family-oriented festival. Profanity, arguing, and other inappropriate behavior will not be tolerated.
5. **ALL BOOTHS AND FOOD TRUCKS SELLING FOOD** products **MUST** comply completely with the State and County food handling regulations.
 - a. **ALL BOOTHS AND FOOD TRUCKS SELLING FOOD MUST be ON SITE on Friday, September 4, 2026 no later than 2pm**, to meet with representatives from the Prince George's County Health Department to complete a full onsite inspection. Any food booth or food truck that fails to pass the health inspection will not be allowed to open unless and until the inspection is passed.
 - b. Violation of the health regulations at any time during the festival is cause for the booth to be closed by the Prince George's County Health Department and/or Greenbelt Labor Day Festival Committee.
7. **ALL BOOTHS MUST** comply completely with the State and County fire marshal regulations. These regulations **REQUIRE** that each booth have **A WORKING FIRE EXTINGUISHER** placed in a visible location within the booth space.
8. The Greenbelt Labor Day Festival Committee attempts to achieve a diversity and balance of specialty foods, games, and activities.
 - a. The Carnival operator has exclusive rights to sell the following items during the Festival: Cotton Candy, Candy Apples, Caramel Apples, Soft Ice Cream.
 - b. The Carnival operator plans to sell funnel cakes, fried PBJ's, fried oreos, fried cheesecake, corn dogs, lemonade, soda, sweet tea, soft serve ice cream, sausage, steak, hot dog, corn dog, hamburgers, cheeseburgers, French fries, chicken tenders, nachos, pretzels, lemonade, soda, sweet tea, cotton candy, candy apples, caramel apples, popcorn, caramel popcorn, lemonade & strawberry slushies, sno cones, bottled water but does not have exclusive rights to those items. These items may be requested by additional vendors.
 - c. The Greenbelt Labor Day Festival Committee reviews food vendor applications to provide a broad selection of food items. Duplication of food offerings may be restricted.
 - d. All sales booths may sell sodas, water, and juices in individual cans or bottles, and candy and chips in single-serving commercial packaging.
 - e. After your application has been accepted, the introduction of any **new** food, game, or activity must be approved by the Greenbelt Labor Day Festival Committee prior to advertising, utilizing, or serving.
 - f. Food vendors are encouraged to offer and label food items that are vegetarian, vegan or

gluten-free.

- g. Final determination on any requested exclusive items shall be solely at the discretion of the GLDFC.
9. Live animals, including fish, may not be awarded as prizes.
10. Organizations who wish to staff an activity or non-food sales booth for two days of the festival will be matched by the GLDFC with another organization to share the booth. The activities or sales do not need to be the same. Subject to availability and mutual agreement as determined by the GLDFC; each organization will get either Friday + Saturday or Sunday + Monday.
11. All vendors **MUST REMOVE ALL VEHICLES** (other than food trucks) from the festival grounds **NO LATER THAN 60 MINUTES PRIOR** to the festival opening on Friday.
 - a. No vehicles will be permitted on festival grounds during operating hours, with the exception of Emergency Vehicles.
 - b. This includes the ramp coming from the lower parking lot and the two (2) access driveways from Crescent Road.
 - c. Exceptions will require Police escort.
 - d. Food trucks must remain on the grounds between opening on Friday and closing on Monday, including overnight each night. Exceptions will require advance permission from the GLDFC.
 - e. After the end of the festival on Monday, the grounds will be re-opened to vehicles for cleanup only when it is safe to do so. The GLDFC does not guarantee vehicle access to the grounds prior to 6:30pm on Monday.
12. Each vendor will be given one parking pass for the reserved parking lot. Vendors leaving a vehicle in the reserved lot for extended periods are encouraged to park toward the back of the lot away from the entrance.
13. All participants understand and agree that their name (first and/or last), photographs, and/or videos may be taken during the festival and used in Greenbelt Labor Day Festival publications, social media, or other advertising venues.
14. To ensure we have sufficient electrical set ups, please inform of us all electrical appliances you expect to use and voltage, watts, amps.
NOTE: Our outlets (receptacles) are a mix of NEMA type 5-15R (120 volt - 15 amp), and NEMA type 5-20R (120 volt - 20 amp). Any vendor electrical connection requirements of a different type will require that vendor to bring the proper cable for connection to their equipment. Greenbelt Public Works will hardwire this connection to the power panel. The maximum voltage and amps that can be supported by vendor supplied cables and equipment is a 2 pole, 30-amp breaker. Power from 2 pole breakers will be 208 volts.
15. Placement of all booths is solely at the discretion of the GLDFC.
16. Access to the festival grounds and parking area is limited on Monday, September 7, due to the Parade. Vendors will be provided with a map and instructions. In general, all vehicles must be on the grounds before roads are barricaded at 8:00 a.m.

Failure to comply with the above listed policies and information of the Greenbelt Labor Day Festival or direction from the Festival Committee may result in suspension or forfeiture of the privilege to participate in the Greenbelt Labor Day Festival during the current festival or future festivals.



2026 BOOTH/SPACE APPLICATION AND INFORMATION SHEET – Page 1

We suggest you apply online <https://greenbeltlaborday.com/booths/>
If you wish to apply by mail, see below. Complete the application and mail to
Greenbelt Labor Day Festival Committee, Inc.

Attn: Booths
P.O. Box #2
Greenbelt, MD 20768

Application Deadline June 15, 2026
Notification of Acceptance June 22, 2026
Booth Fees Deadline July 1, 2026
Send via PayPal to GLDFTREASURER@GMAIL.COM
For Payment by Credit Card Contact greenbeltlaborday@gmail.com

Food Vendor Company Information

Company Name _____
Company Address _____
Company Website* _____
Contact Person _____
Mobile Phone _____ Email _____

** If provided, website will be linked from the booth page at www.greenbeltlaborday.com*

Recognized Greenbelt Nonprofit/Civic Organization Information

Organization Name _____
Organization Address _____
Organization Website _____
Contact Person _____
Phone _____ Email _____

Activity and/or Food Items Being Sold and Prices for Each. Listed in Priority Order

Item 1 _____
Item 2 _____
Item 3 _____
Item 4 _____
Item 5 _____

Applicant Signature _____
Today's Date _____

Please indicate your desired booth type and size below

FOOD BOOTH		
<input type="checkbox"/>	Single 8' x 8'	\$500
<input type="checkbox"/>	Double 8' x 16'	\$900
<input type="checkbox"/>	Triple 8' x 24'	\$1,300
FOOD TRUCK OPTIONS (includes trailers)		
<input type="checkbox"/>	Up to 8' x 16'	\$900
<input type="checkbox"/>	Up to 8' x 24'	\$1,300
NON-FOOD INFORMATION BOOTH		Recognized Greenbelt Nonprofit/Civic Organization
No Sales		
<input type="checkbox"/>	8' x 8'	\$100
City of Greenbelt Municipal		
<input type="checkbox"/>	8' x 8'	\$0
<input type="checkbox"/>	8' x 16'	\$0
<input type="checkbox"/>	8' x 24'	\$0
NON-FOOD ACTIVITY BOOTH		Recognized Greenbelt Nonprofit/Civic Organization
Sales Allowed		
<input type="checkbox"/>	8' x 8': 4 days	\$200
<input type="checkbox"/>	8' x 16': 4 days	\$400
<input type="checkbox"/>	8' x 8': 2 days	\$100
<input type="checkbox"/>	8' x 16': 2 days	\$200
OTHER ACTIVITIES		By invitation only
<input type="checkbox"/>	Bingo	\$1,000
<input type="checkbox"/>	Book Sale	\$1,000

To ensure we have sufficient electrical set ups, please inform of us all electrical appliances you expect to use and voltage, watts, amps.

Do you require electric overnight? YES NO

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Fee Waiver Application

Recognized Greenbelt-Based Non-Profit 501(c)3 Organizations

The GLDFC offers a NON-FOOD booth fee waiver to recognized Greenbelt-based non-profit 501(c)3 organizations whose booth activities will substantially contribute to the enjoyment, entertainment, or education of the festival attendees. The primary booth activities must be consistent with the organization's exempt purpose. Sales, fundraising, or the acceptance of donations will be allowed.

In the space provided, please describe the activities or sales items that you intend to offer at the booth.

Please describe how the activities or sales items will contribute to the festival experience for those attending.

Please describe how the activities or sales items are consistent with your organization's exempt purpose.

Please note: this opportunity is not open to 501c4 or other not-for-profit organizations. This opportunity is not open for the Bingo or Book Sale.